EXHIBIT G PHYSICAL SECURITY
SECURITY REQUIREMENTS
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G1.0 Definitions and Acronyms (Oct 2018)

Definitions and acronyms may be accessed electronically at
http://www.lanl.gov/resources/_assets/docs/Exhibit-G/exhibit-g-definitions-acronyms-green.pdf

G2.0 Security Requirements (Jan 2019)

SUBCONTRACTOR shall comply with all requirements specified in this exhibit. Regardless of the performer of the work (e.g. sub-tier or third party contractor) SUBCONTRACTOR shall ensure compliance with the provisions of this exhibit. All measures taken by CONTRACTOR to correct Subcontract Workers' non-compliance shall be at SUBCONTRACTOR'S expense, and the cost thereof, including any stipulated penalties resulting from such non-compliance, shall be deducted from payments otherwise due SUBCONTRACTOR. Additionally, when requested by CONTRACTOR, SUBCONTRACTOR shall provide such information, assistance and support as necessary to facilitate CONTRACTOR'S compliance with any DOE Directives that may be applicable to the scope of work.

2.1 DEAR Clauses Incorporated By Reference

2.1.1 The Department of Energy Acquisition Regulation (DEAR) clauses which are incorporated by reference herein shall have the same force and effect as if printed in full text.

2.1.2 Full text of the referenced clauses may be accessed electronically at https://www.acquisition.gov/Supplemental_Regulations

2.1.3 The following alterations apply only to FAR and DEAR clauses and do not apply to DOE or NNSA Directives. Wherever necessary to make the context of the unmodified DEAR clauses applicable to this subcontract:

- The term "Contractor" shall mean "SUBCONTRACTOR;"
- The term "Contract" shall mean this subcontract; and
- The term "DOE", "Government," "Contracting Officer" and equivalent phrases shall mean CONTRACTOR and/or CONTRACTOR'S representative, except the terms "Government" and "Contracting Officer" do not change when a right, act, authorization or obligation can be granted or performed only by the Government or the prime contract Contracting Officer or his duly authorized representative; or where specifically modified herein.

2.1.4 The following clauses apply as stated in the Instructions.

Clause Number	Title and Date	Instructions
DEAR 952.204-70	Classification / Declassification (Sep 1997)	Applies when work involves or may involve access to classified information.
DEAR 952.247-70	Foreign Travel (June 2010)	Applies if foreign travel may be required in order to perform subcontract work. If applicable, authorization is required from DOE prior to traveling.
DEAR 970.5204-1	Counterintelligence (Dec 2000)	Applies when DEAR 952.204-2 Security and DEAR 952.204-70 Classification / Declassification are applicable.
DEAR 970.5223-4	Workplace Substance Abuse Programs at DOE Sites (Dec 2000)	Applies to subcontracts with sites (LANL) controlled by DOE which are operated under the authority of the Atomic Energy Act of 1954.
FAR 52.204-9	Personal Identity Verification of Contractor Personnel (Jan 2011)	Applies when Subcontractor has routine physical access to a Federally-controlled facility and/or routine access to a Federally-controlled information system.

2.2 DOE Directives Incorporated by Reference

When requested by CONTRACTOR, SUBCONTRACTOR shall provide such information, assistance and support as necessary to ensure CONTRACTOR'S compliance with the following DOE/NNSA Directives, as applicable to the scope of work. SUBCONTRACTOR shall comply with the requirements of the Contractor Requirement Document (CRD) attached to a Directive when

required by such CRD. The Directives are prefaced with certain conditions for applicability to the subcontract. A referenced Directive does not become effective or operative under this subcontract unless and until the conditions precedent are met through the scope of work. The DOE Directives referenced herein may be found at http://www.directives.doe.gov/ Applicable NNSA NAP documents may be provided to SUBCONTRACTOR by the Contract Administrator / Procurement Specialist (CA/PS) upon request.

Clause Number	Title	Instructions
DOE O 142.2A, Admin Chg 1, Attach. 2 CRD	Voluntary Offer Safeguards Agreement and Additional Protocol with the International Atomic Energy Agency	Applies to contracts which involve activities potentially subject to application of safeguards by the International Atomic Energy Agency (IAEA)
DOE M 142.2-1, Admin Chg 1, Attach. 1 CRD	Manual for Implementation of the Voluntary Offer Safeguards Agreement and Additional Protocol with the IAEA.	Applies if contract involves activities associated with the IAEA Safeguards Agreement.
DOE O 142.3A, Chg 1, Attach. 1 CRD	Unclassified Foreign Visits and Assignment	Applies if contract involves foreign national access to DOE-owned or leased sites/facilities. Applies if contract involves off-site foreign national access to DOE information or technologies that are not releasable to the public.
DOE O 206.1 Attach. 1 CRD	Department of Energy Privacy Program	Applies if contract includes activities that may include collecting, processing, storing, maintaining or accessing LANL PII information or data.
DOE O 452.4C Attach. 1 CRD	Security and Control of Nuclear Explosives and Nuclear Weapons	Applies if contract includes work in support of the Nuclear Explosive and Weapon Security and Control Program.
DOE O 452.8 Attach. 1 CRD	Control of Nuclear Weapon Data	Applies if contract work requires workers to hold a clearance and have a need to know to perform in authorized government function.
DOE O 457.1A Attach. 2 CRD	Nuclear Counterterrorism	Applies if contract involves or could potentially involve accessing or generating nuclear weapon design information.
DOE O 460.2A Attach. 2 CRD	Departmental Materials Transportation & Packaging Management	Applies if contract involves transportation and packaging of hazardous or nonhazardous material.
DOE M 460.2-1A Attach. 1 CRD	Radioactive Material Transportation Practices Manual	Applies if contract involves transportation and packaging of radioactive material or radioactive waste.
DOE O 461.1C Attach. 1 CRD	Packaging and Transfer for Offsite Shipment of Materials of National Security Interest	Applies if contract includes packaging and shipment off-site of materials of national security interest.
DOE M 470.4B Chg 2 Attach. 1 CRD	Safeguards and Security Program	Applies when contract requires security training and/or requires a FOCI determination for access authorizations (clearances).
DOE O 470.5 Attach. 1 CRD	Insider Threat Program	Applies when contract includes activities that involve cleared workers, classified information or matter, Special Nuclear Material, nuclear weapons or parts, or when DEAR 952.204-2 is applicable.
DOE O 471.1B Attach. 1 CRD	Identification and Protection of Unclassified Controlled Nuclear Information	Applies to work activities that may generate, possess, or have access to information or matter containing UCNI.
DOE O 471.3, Admin Chg 1, Attach. 1 CRD	Identifying Official Use Only Information	Applies if contract involves activities where Official Use Only (OUO) information and documents will be handled, used or generated.

Clause Number	Title	Instructions
DOE M 471.3-1, Admin Chg 1, Attach. 1 CRD	Manual for Identifying and Protecting Official Use Only Information	Applies if contract involves activities where Official Use Only (OUO) information and documents will be handled, used or generated.
DOE O 471.6 Chg 2, Attach. 1 CRD	Information Security	Applies if contract includes access to unclassified or classified information and matter controlled by statues, regulation or NNSA policies.
DOE O 472.2 Chg 1, Attach. 2 CRD	Personnel Security	Applies if contract work requires employees to hold a clearance and/or when official duties require access to classified information or matter, or special nuclear material or data.
DOE O 473.3A Attach. 1 CRD	Protection Program Operations	Applies if contract includes responsibilities for operating, administering, and/or protecting DOE & NNSA safeguards and security interests.
DOE M 474.2 Chg 4, Attach. 1 CRD	Nuclear Material Control and Accountability	Applies if contract includes access to nuclear or special nuclear material or data.
DOE O 475.1 Attach. 2 CRD	Counterintelligence Program	Applies if contract work involves access to or use of DOE facilities, technology, personnel, unclassified sensitive information and classified matter.
DOE O 475.2B Attach. 1 CRD	Identifying Classified Information	Applies if contract work includes access to classified information, documents, or material.
DOE O 551.1D Chg 2, Attach. 1 CRD	Official Foreign Travel	Applies if contract work involves or could potentially involve official foreign travel.
DOE O 5639.8A	Security of Foreign Intelligence Information and Sensitive Compartmented Information Facilities	Applies if contract work requires access, receipt, storage, processing and/or handling of Foreign Intelligence Information.
NAP 23, Admin Chg 1	Atomic Energy Act Control of Import and Export Activities	Applies if contract involves or could potentially involve CONTRACTOR Tier 2 specifications that reveal a specific nuclear weapon function or nuclear weapon tests and explosions.

2.3 Goal of Zero Security Incidents

SUBCONTRACTOR and any lower-tier subcontractors shall strive to eliminate all security events, incidents, and adverse impacts to national security.

2.4 Cloud Computing Services

If SUBCONTRACTOR anticipates using cloud computing services in the performance of this subcontract, additional security requirements for using those services shall apply as outlined in the "*Exhibit G Cyber Security*", which is a separate document.

G3.0 General Security (Oct 2018)

3.1 Work site, Security Area, Badge and Data Information

WORK SITE / TA: 03-2327 2405 & 03-1498 341	
X	DOE owned/leased (LANL) or CONTRACTOR owned/leased facility or property
	Subcontractor owned/leased and DOE Owned / Leased (LANL) facility or property
	Subcontractor owned/leased only

TYPE / CATEGORY	
X	Subcontract

TYPE / CATEGORY	
	Subcontract Master Task Order
	Subcontract Release
	Purchase Order (will not become a Subcontract)

ON-SITE WORK AREA DESIGNATION	
	General Access Area / Publically Accessible (GAA)
	Property Protection Area (PPA)
X	Limited Area (LA)
	Protection Area (PA)
	Material Access Area (MAA)
X	SCIF, SAPF, certified Vault or Vault Type Room (VTR)

BADGE TYPE / CLEARANCE LEVEL	
	LANL Generic Uncleared US Visitor badge
	LANL Generic Uncleared US Visitor Escort Required badge
X	LANL Uncleared Site-specific badge
	LANL Uncleared Foreign National badge
	LANL Cleared Foreign National badge
	Uncleared DOE badge
	L-Cleared DOE badge
	Q-Cleared DOE badge
	HRP

DATA CLASSIFICATION	
	Classified
	UCNI
	Controlled Unclassified (OUO, CPI, PII, ECI, AT, NNPI, RSI)
	Unclassified / sensitive
X	Unclassified / Public Release

OPSEC PLAN	
	Required
X	Not Required

3.2 Integrated Safeguards and Security Management (ISSM)

ISSM uses a five-step process as the system to perform work securely. ISSM provides a framework to support each worker in fulfilling their security responsibilities. The following five-step process defines a systematic approach to actions taken before, during, and after work is performed. SUBCONTRACTOR shall ensure that the ISSM five-step process (or an equivalent process) is followed by all Subcontract Workers.

(1) Define the Scope of Work.

(2) Analyze the Security Risk.

(3) Develop and Implement Security Controls.

(4) Perform Work within Security Controls.

(5) Ensure Performance.

3.3 Safeguards, Security and Counterintelligence Awareness

3.3.1 Operations Security (OPSEC) Plan

SUBCONTRACTOR shall develop (with assistance from CONTRACTOR), implement and

sustain a DOE OPSEC Plan using the template provided by the Contract Administrator / Procurement Specialist. SUBCONTRACTOR'S OPSEC Plan shall be approved by CONTRACTOR before work may begin at or for LANL. A link to the OPSEC Plan template is http://www.lanl.gov/resources/exhibit-g.php

3.3.2 Subcontract Workers shall report all of the following situations to the Office of Counterintelligence and inform the RLM or STR/AdSTR and CA / PS.

- Professional contacts and relationships with sensitive country foreign nationals, whether they occur at one's worksite or abroad.
- All unofficial travel to any DOE sensitive country at least 30 days before departure. *(Form 1743)*
- All official travel to any DOE sensitive country at least 30 days before departure. Coordinate with LANL host to fill out the necessary paperwork.
- Any suspicious or provocative actions encountered while on travel.
- Suspicious or provocative actions or behaviors on the part of foreign nationals visiting or assigned to LANL.
- Substantive personal relationships with sensitive country foreign nationals (who are not lawful permanent residents), other than family members.
- Business transactions including financial transactions, partnerships, or other business interests or investments with citizens of sensitive countries who are not lawful permanent residents, whether they involve one-time interactions or ongoing financial relationships. (Small payments for things such as house cleaning or other such personal services or financial support provided to family members are not included).
- Any attempts by unauthorized persons to gain access to classified information. (Not limited to DOE sensitive country foreign nationals or foreign nationals; includes US and non-US citizens)

3.3.3 SUBCONTRACTOR shall be alert to and report any of the following to the RLM and STR/AdSTR:

- attempts by unauthorized persons to obtain information;
- unexplained / excessive use of copiers by workers;
- workers living beyond their means;
- unusual foreign travel patterns of workers; and
- personal problems of workers that could affect security or fitness for duty.

3.4 Security Training

3.4.1 SUBCONTRACTOR shall ensure that all Subcontract Workers:

- become familiar with the Integrated Safeguards and Security Management (ISSM) process and its implementation requirements for the work to be performed and their security responsibilities; and
- complete required safeguards, security and cyber-security training as indicated herein.

3.4.2 The training matrix below identifies security training Subcontract workers may be required to complete before beginning work at or for LANL. An "X" before the name of the course indicates that such training is required under this subcontract.

SUBCONTRACTOR management shall review the security requirements indicated below with each worker. A signed official copy of the review and acceptance by the subcontract worker shall be kept on file with SUBCONTRACTOR. Each Subcontract worker's security requirements shall be reviewed with management yearly or whenever the worker's job security duties change.

A link to available web-based training can be found at https://extrain.lanl.gov/

Required Course	Course Title - Required For	Frequency	Estimated Time to Complete Training
General Security			
X	General Employee Training (GET) - New Hires / Live or web	Once	8 hrs.
X	Incident Reporting and Protective Actions – All / web	12 months	10 min.
X	Substance Abuse Awareness – All / web	Once	30 min.
X	Beryllium General Overview – All / web	24 months	30 min.
X	Workplace Violence Awareness – All / web	Once	15 min.
Cyber Information Security			
X	Initial Information Security Briefing – All computer Users / web	Once	1 hr.
X	Annual Information Security Refresher – all computer users / web	12 months	30 min.
Physical Security			
X	Escort Responsibilities - Escorts & Vault or Vault Type Room Users, Custodians / web	12 months	30 min.
	Vault or Vault Type Room User - Vault or Vault Type Room Users / web	12 months	10 min.
Self-Assessments			
	S&S Self-Assessment Training - Security Subject Matter Experts / web	Once	1 hr.

3.5 Security Stop Work

When any Subcontract worker observes a security related hazard or unmitigated risk, the worker has the authority and responsibility to inform any worker engaged in that work that the work be stopped.

3.6 Reporting Security Incidents

This subsection contains requirements for identifying and reporting known and potential incidents of security concern. Such incidents may involve issues associated with Personally Identifiable Information (PII), ECI, UCNI, classified matter, computer systems, nuclear materials, secure communications, personnel security occurring on-site or off-site; and physical security occurring on LANL property, Laboratory-leased property or SUBCONTRACTOR-owned property. Subcontract workers shall comply with the following requirements.

3.6.1 *Immediately* upon discovery of a potential and/or reasonably suspected incident of security concern, report such concern to the Security Incident Team (SIT) (505-665-3505) or a SPL / DSO; and inform the RLM, and STR/AdSTR. During normal business hours, notifications shall be made only in person or through secure communications (STU or STE) as required below. A non-secure telephone, non-secure fax, non-secure voice mail, or non-secure electronic mail shall not be used to report a potential incident of security concern.

3.6.1.1 The potential compromise of PII shall be reported *immediately* upon discovery to the SIT or SPL / DSO. A potential compromise of PII is considered a serious information security incident because of the possibility of significant adverse consequences to the individual whose data has been compromised.

3.6.1.2 *Immediately* report all security incidents and potential threats and vulnerabilities involving LANL data utilized by the SUBCONTRACTOR to the SIT or SPL / DSO, and then notify the appropriate ISSO or OCSR, RLM and STR/AdSTR.

3.6.1.3 After discovery of any incident involving the loss, compromise, or unauthorized disclosure of classified matter, report the incident *immediately* to the SIT or SPL / DSO, then inform the assigned OCSR, RLM and STR/AdSTR.

3.6.1.4 After discovery of any incident involving the loss, theft, diversion, or unauthorized use of nuclear material, report the incident *immediately* to Material Control & Accountability Group or the SIT or SPL / DSO.

3.6.2 Contact Requirements Outside of Normal Business Hours

For all incidents contact the Security duty officer through the Protective Force at 505-665-7708, *immediately* after discovery of a potential incident of security concern. The Security on-call duty officer may ask to meet with the SUBCONTRACTOR in person so that SUBCONTRACTOR may report such known or potential incidents of security concern, if secure communications are not available.

3.7 Workplace Violence

LANL maintains a work environment that is free from violent behavior and threats of violence. Violent behavior and threats of violence are unacceptable conduct and are prohibited. Any subcontract worker who participates in workplace violence will be barred from the LANL worksite and their employer shall be notified. Workplace violence is behavior that involves:

- hostile or aggressive physical contact with another person;
- a statement or body gesture that threatens harm to another person; or
- a course of conduct that would cause a reasonable person to believe that they are under threat of harm.

G4.0 Physical Security (Oct 2018)

4.1 Prohibited Articles

Prohibited Articles are those items never permitted on DOE property (e.g. LANL), which includes leased facilities and parking lots. SUBCONTRACTOR shall ensure that prohibited articles are not brought on to DOE property. Introducing an unauthorized prohibited article onto DOE property is a reportable security incident that may result in legal action. Prohibited articles include:

- Dangerous weapons (e.g., guns and knives), explosives, or other instruments or material likely to cause substantial injury or damage to persons or property; includes pocket, hunting or other sharp knives with blades longer than 2.5 inches;
- Non-government-owned firearms;
- Alcoholic beverages, including unopened bottles or cans;
- Controlled substances such as illegal drugs and associated paraphernalia, including medical marijuana, but not other prescription medicine; and
- Items prohibited by local, state or federal law.
- Other items that may pose a safety, security or environmental hazard; as determined by LANL security professionals.

4.2 Escorting

In addition to any facility-specific escorting requirements, SUBCONTRACTOR shall ensure that all LANL escorting requirements listed below are complied with while in a Security Area (including Property Protection Areas) whether escorting individuals or being escorted by another individual.

An Activity Security Plan (ASP) shall be developed by the LANL host when escorting in PPAs will occur outside normal operating hours. SUBCONTRACTOR shall comply with all ASP requirements.

4.2.1 Uncleared foreign nationals are allowed unescorted in publicly-accessible Laboratory property only.

Uncleared foreign nationals are not permitted in Security Areas and only under extraordinary circumstances should an exception be requested. Uncleared foreign nationals may only be escorted into a security area if prior approval has been obtained from DOE/HQ and local security officials. This approval process takes a minimum of eight (8) weeks.

4.2.2 An Uncleared US citizen Subcontract worker may be authorized for escorted access into a Security Area only if such individual:

- is entering an area to conduct official LANL business that can be accomplished only in a Security Area, or
- has a skill or ability that is required and cannot be provided by another person who has the required clearance (i.e., access authorization) level.

4.2.3 The following Subcontractor workers shall be escorted in a Security Area:

- Uncleared US citizens;
- US citizen visitors who do not have a cleared DOE-standard badge; and
- L-cleared US citizens in a Q-Only Security Area.

4.2.4 All US citizens escorted into a Security Area shall wear one of the following:

- An Uncleared DOE standard badge;
- A LANL Generic Uncleared US Citizen Visitor Badge or;
- A LANL Generic Uncleared US Citizen ESCORT REQUIRED Visitor Badge.

4.2.5 Subcontract Workers who are being escorted shall:

- Provide a valid photo ID;
- State their country of citizenship for their escort before entering a security area;
- Log in, pursuant to the manner required by the LANL owning / tenant organization, before entering a security area or a PPA controlled by an electronic badge reader;
- Physically remain with his or her escort upon entry, during the visit and upon exit of a security area.
- Comply with all requirements outlined by the escort;
- Display a valid badge at all times.

4.2.6 Subcontract Workers serving as escorts have the following responsibilities:

- Complete “Escort Responsibilities” training course prior to escorting individuals;
- Be a US Citizen and possess a valid DOE badge and clearance level for the Security Area being accessed;
- Ensure the Worker being escorted has a valid photo ID prior to issuing any badge;
- Ensure each Worker being escorted is a US citizen through their statement of such status;
- Provide Worker with clear instructions on the rules of behavior and consequences for failure to comply, before granting access to facilities and/or information systems;
- Confirm that each Worker displays their assigned badge whenever in a Security Area;
- Review prohibited and controlled article restrictions with each Worker prior to escorting such Worker;
- Protect classified and unclassified controlled matter, information or discussions from unauthorized access by a Worker;
- Log in each Worker by whatever method is provided at the facility being accessed;
- Notify area occupants of the presence of an Uncleared Worker;
- Maintain control of each Worker at all times;
- Implement any facility-specific escorting requirements as required;
- Immediately notify the Requester/RLM and STR/AdSTR of any incident of security concern;
- Escort each Worker safely to the organization’s designated muster area in the case of an emergency evacuation.

4.2.7 An escort shall not escort more than five (5) individuals at any one time, unless otherwise approved by CONTRACTOR in writing; by means of an approved Security Plan.

4.2.8 In cases where an individual without proper security clearance is discovered unescorted in a Security Area, SUBCONTRACTOR workers shall immediately place such individual under escort by an authorized escort and report the situation to the RLM and STR/AdSTR as soon as possible.

4.2.9 Escorting Vehicles

When vehicles are escorted through manned security posts, the escort may be in the same vehicle or a separate vehicle as the subcontract worker(s). The escort ratio for vehicles is 1:3. One escort vehicle to three escorted vehicles.

4.3 Security Areas

SUBCONTRACTOR shall comply with all requirements for designated Security Areas. In addition, SUBCONTRACTOR shall ensure that all Subcontract workers:

- Have the appropriate clearance (i.e., access authorization) for the Security Area or be properly escorted within the Security Area;
- Adhere to the posted requirements for entering any Security Area (clearance status, badge, access status, training, inspections, controlled articles, prohibited articles, etc.);
- Immediately report physical security and access control discrepancies to the SIT and RLM. Inform the STR/AdSTR. (e.g. breaches of fences or walls or attempts to circumvent security barriers);
- Use a valid badge to enter a Security Area and display the valid badge at all times photo side out, above the waist and in front of the body while in that area;
- Not introduce prohibited articles into Security Areas;
- Obtain authorization before introducing controlled articles into a Security Area;
- Cooperate with Protective Force personnel during badge checks;
- Cooperate with Protective Force personnel and the Canine Inspection Team during security inspections of vehicles, persons, and/or hand-carried items being brought into or out of a PPA or Security Area.
- Not remove or destroy any door cores or badge readers, unless the SOW in this Subcontract specifically indicates to do so;
- Not duplicate any keys issued;
- Store and protect all keys issued;
- Do not loan an assigned key to another worker without written authorization from the LANL Key Custodian;
- Return all issued keys to the responsible organization Key Custodian when no longer required and inform the RLM and STR/AdSTR of the same;
- *Immediately* report lost or stolen keys in person to the Key Custodian who issued the keys and inform the RLM and STR/AdSTR of the same;
- Adhere to all requirements for escorting individuals who are not authorized to be in a Security Area unescorted. (See Escorting, Section 4.2);
- Do not tailgate, piggyback, or vouch, nor allow another person to do so in PPAs or Security Areas.

4.4 Acknowledgement / Control of Vehicles On-Site

- If requested, SUBCONTRACTOR shall submit to the STR/AdSTR or RLM the make, year and license number of all vehicles that will be used on site.
- Vehicles driven by unbadged drivers delivering construction materials or other supplies will be permitted to enter unsecured areas only if they are under escort by authorized DOE or LANL badged personnel.
- All non-government owned commercial vehicles and heavy duty vehicles (the equivalent of a Ford F350 or larger) will be screened by the Protective Force at the truck inspection station near the intersection of East Jemez Road and NM 4. If the search does not disclose anything of concern, the driver will receive an appropriate pass that will allow entry into their LANL destination.

4.5 Enhanced Security Areas

Subcontract Workers authorized to enter a Sensitive Compartmented Information Facility (SCIF), a Special Access Program Facility (SAPF), a certified Vault or Vault Type Room (VTR), a Material Access Area (MAA), a Protected Area (PA), or Limited Area (LA) with Special Administrative Access Controls shall comply with all training and other security requirements as directed by the LANL host organization and identified in the training matrix. These areas have rigid physical security standards and robust access controls that shall be adhered to.

4.6 Security Fences and Barriers [Not Applicable]

G5.0 Personnel Security (Oct 2018)

5.1 Substance Abuse

The unauthorized use of alcohol and/or illegal drugs or being under the influence of alcohol and/or illegal drugs is prohibited on the LANL site. LANL's substance abuse policy applies to all who perform work at or for Los Alamos National Laboratory as a subcontract worker, guest scientist, visitor, student or other type of worker as it relates to ensuring a work environment that is free from unauthorized or illegal use, possession or distribution of alcohol or controlled substances.

Drugs currently used in CONTRACTOR'S pre-badge and random testing panel include marijuana, cocaine, opiates, heroine, phencyclidine and amphetamines. A detailed drug testing panel including cutoff concentrations can be found at http://www.lanl.gov/resources/_assets/docs/Exhibit-G/drug-testing-panel-2010.pdf

The use of medical marijuana is illegal under federal law and therefore is prohibited in accordance with these substance abuse requirements.

SUBCONTRACTOR shall ensure that Subcontract workers comply with all requirements of LANL's Substance Abuse Policy (SAP) which may be accessed electronically at http://www.lanl.gov/resources/exhibit-g.php.

For the purposes of this Exhibit, the term manager as used in the SAP means any or all of the following: STR/AdSTR, LANL manager or staff with oversight of this Subcontract, or on-site Subcontract personnel. Subcontractor workers found to be in violation of LANL's SAP may be restricted from working at the Laboratory.

SUBCONTRACTOR shall ensure that all lower-tier subcontractors meet the requirements of this section. Failure at any tier, of a SUBCONTRACTOR to comply with the requirements of this section, shall be grounds for the CONTRACTOR to bar the worker of a SUBCONTRACTOR at any tier from work on DOE/LANL property or on the subcontract.

5.1.1 Subcontract Workers shall:

- Be fit for duty and avoid behavior that compromises the health or safety of others or the security of the Lab;
- Notify Personnel Security, the RLM, STR/AdSTR and CA/PS immediately if cited, arrested or convicted of any drug or alcohol statute violation;
- Notify Personnel Security, the RLM, STR/AdSTR and CA/PS immediately if they are cited, arrested or convicted of any alcohol-related incident such as (e.g.) DUI, DWI, public intoxication, open container, minor in possession;
- Notify Personnel Security, the RLM, STR/AdSTR, and CA/PS immediately after any initiation of treatment for any drug or alcohol-related disorder (only required of workers with security clearances);
- Meet with Personnel Security or Occupational Medicine promptly when asked to perform a drug and/or alcohol test and fully cooperate with their instructions;
- Provide true and accurate records relating to their use of drugs and alcohol;
- Immediately report accidental ingestion of illegal drugs to Personnel Security, the RLM, and STR/AdSTR so the appropriate action can be taken.

5.1.2 Pre-badge Drug Testing

Subcontract workers who will obtain a standard (non-Visitor) badge such as a DOE Q, L, Un-cleared; Un-cleared Site-specific LANL; or Cleared/Un-cleared Foreign National badge, shall successfully pass a drug test no more than 60 days before obtaining a standard (non-Visitor) badge.

Subcontract workers who currently hold a standard badge but have not completed a pre-badge drug test, are required to complete the pre-badge drug test prior to working on a LANL subcontract for the first time.

Subcontract workers who currently hold a standard badge and transfer from one LANL subcontract to another without a break in service between subcontracts, are not required to complete a second pre-badge drug test.

Subcontract workers who hold a standard badge and experience a break in service for five (5) or more business days between LANL subcontracts are required to successfully pass a drug test no more than 60 days before re-obtaining a standard badge.

Subcontract workers shall not begin work on this subcontract until a pre-badge drug test is completed and passed, if applicable. The testing will be coordinated and paid for by SUBCONTRACTOR.

A drug testing laboratory used for any LANL required drug test shall be certified by the Department of Health and Human Services under the National Laboratory Certification Program. A current list of approved drug testing laboratories is published in the Federal Register which can be found at: https://www.samhsa.gov/workplace/resources/drug-testing/certified-lab-list

SUBCONTRACTOR shall provide records of pre-badging drug screening to CONTRACTOR upon request.

5.1.3 Random Drug Testing

All Subcontract workers who are issued standard non-Visitor badges from the LANL Badge Office, which include Q, L or Un-cleared badges, are subject to random drug testing while on the LANL site.

Subcontract workers who are subject to random drug testing under another government testing program will not be included in LANL's random testing pool.

5.1.4 Reasonable Suspicion Drug and/or Alcohol Testing

5.1.4.1 When conducting reasonable suspicion testing, CONTRACTOR may test for any drug.

5.1.4.2 Drug and/or Alcohol testing will be required if:

- A Subcontract worker is reasonably suspected of being impaired by either drugs or alcohol.
- LANL Personnel Security, LANL Occupational Medicine or LANL manager or supervisor determines that there is reasonable suspicion that the subcontract worker may have violated this procedure.
- The subcontract worker is the subject of a drug-detection dog alert and/or possesses property that has caused a drug-detection dog alert.
- A LANL manager or supervisor observes worker behavior commonly associated with alcohol or substance abuse such as unexplained chronic tiredness, tardiness, absence patterns, odor of alcohol, slurred speech, unsteady gait, etc. The manager or supervisor shall discuss the observed behavior with the worker as appropriate and make a referral to LANL Occupational Medicine for an evaluation of the worker.

5.1.4.3 Drug and/or alcohol testing may be required if:

- An incident or accident results in a serious injury or had the potential for serious injury occurs at work.
- LANL Occupational Medicine determines that unannounced, periodic testing is medically appropriate as indicated within the context of *Fitness for Duty* or *Human Reliability Program* monitoring.
- It is related to security clearances or applications for security clearances.
- When conducting occurrence testing, CONTRACTOR may test for any drug.

5.1.5 Other Testing

Drug and/or alcohol testing shall be required if:

- A non-vehicular incident or accident occurs at work that results in a serious injury or had the potential for serious injury.
- A vehicle accident that results in or had the potential for injury while driving any government-owned vehicle (including motorized equipment) on or off Laboratory property; or while driving any private vehicle (including rental

vehicles) within the boundaries of a Laboratory Technical Area (other than downtown Los Alamos). [Note: LANL Personnel Security will determine whether to require testing under these circumstances]

- It is necessary when related to security clearances or applications for security clearances.

5.1.6 Testing Conduct

CONTRACTOR'S Personnel Security organization has oversight of all drug and alcohol testing on-site at LANL for random, reasonable suspicion and other testing. All drug collections and alcohol testing are conducted in accordance with 49 CFR Part 40 and 10 CFR Part 707. All testing (except pre-badge drug testing) will be conducted and paid for by the CONTRACTOR.

5.1.7 Confirmed Positive Drug and/or Alcohol Test

The Requester or STR/AdSTR and LANL manager shall take the following actions if a Subcontract worker has a confirmed positive drug test:

- Immediately stop the worker from performing any additional work on site;
- Immediately notify Subcontract worker's management that the worker's badge is being pulled;
- Ask the worker to report back to his/her employer because his/her assignment is being terminated when a drug test is confirmed positive;
- Ask the worker to call a relative or friend to take him/her home when an alcohol test is confirmed positive;
- Confiscate the worker's badge and return it to Personnel Security;
- Consult with LANL Occupational Medicine to determine whether the worker should have a medical evaluation prior to driving;
- If alcohol related, instruct worker to report to LANL Occupational Medicine the next work day, prior to performing any work duties, for a Fitness for Duty evaluation unless the assignment is terminated.
- Coordinate with the CA/PS to ensure proper notifications are made regarding test results and any changes to the subcontract worker's assignment.

5.1.8 Failure to Show or Refusal of Drug and/or Alcohol Test

- If a Subcontract worker fails to show up for a test after being contacted, such failure shall be treated in the same manner as a confirmed positive.
- If a Subcontract worker refuses to be tested, such refusal shall be reported and treated as a confirmed positive.
- Failure to cooperate and submit to a drug/alcohol test shall be grounds for the CONTRACTOR to bar the worker from the LANL site and work on the subcontract.

5.1.9 Drug Detection Dogs may be used:

- On all Laboratory property (DOE-owned, leased or rented property for LANL) including, but not limited to parking lots.
- In and around worker's privately-owned vehicles parked on Laboratory property.
- In and around work areas.
- In and around desks, lockers and other containers assigned to workers.

5.1.9.1 If illegal drugs are found on a Subcontract worker's person by using drug-detection dogs, the Requester or STR/AdSTR and LANL manager shall take action as outlined in Subsection 5.1.6.

5.1.9.2 If illegal drugs are not found, but the drug-detection dogs alert to the scent of illegal drugs in private property owned by a worker or in a work area, desk, locker or other container assigned to a certain employee and no illegal drugs are actually found, the LANL Physical Security Team shall notify the subcontract worker's LANL manager of a drug-detection dog alert. Additional action may be taken if behavior is observed by the LANL manager that may pose an immediate

threat to the health and safety of the worker or others or a potential threat to security.

5.1.10 Off-site Behavior

The unlawful manufacture, distribution, dispensing, possession, use, transfer or sale of controlled substances is prohibited regardless of whether this occurs at the workplace, on Laboratory business, or on an individual's private time or property. These and other violations of this substance abuse policy are considered connected to work with or at LANL and may result in the termination of a Subcontract worker's permission to work on DOE / LANL property or on the subcontract, regardless of whether or not the misconduct occurs during work hours or on Laboratory premises.

5.2 Badges

SUBCONTRACTOR shall ensure compliance with the badge requirements outlined in the following subsections. Any individual performing work under this subcontract shall obtain a DOE or LANL badge. (Subcontract workers, Guests and Affiliates)

All badges issued by the LANL Badge Office are accountable. SUBCONTRACTOR shall ensure that every badge issued under this subcontract is returned to the LANL Badge Office. SUBCONTRACTOR shall also timely report any lost or stolen badges to the LANL Badge Office. Failure to return DOE security and site-specific (LANL) badges will result in denial of future badging services to the badge holder.

5.2.1 General Badging Requirements

5.2.1.1 A Subcontract Worker who is submitted for a standard DOE-Cleared or Uncleared badge or a LANL-Only Site-specific badge shall provide Real ID approved proof of U.S. citizenship to the LANL Badge Office at the time of badging. The following applies regardless of the length of time that a Subcontract Worker will be on site.

5.2.1.2 Proof of citizenship includes an original photo identification card, such as a current and valid state driver's license or passport and an original of one of the following five secondary evidence documents:

- For a Subcontract worker born in the U.S., a birth certificate filed for record shortly after birth and certified with the registrar's signature is required. A delayed birth certificate (one created when a record was filed more than one year after the date of birth) is acceptable if it shows that the report of birth was supported by acceptable secondary evidence of birth. All documents submitted as evidence shall be original or certified.
- For a Subcontract worker claiming citizenship by naturalization, a Certificate of Naturalization showing the individual's name is required. (*Form N550 or N570*)
- For a Subcontract worker claiming citizenship acquired by birth abroad to a US citizen, one of the following (showing the worker's name) is required: Certificate of Citizenship issued by the Immigration and Naturalization Service; Consular Report of Birth Abroad of a Citizen of the United States of America (*Form FS240*); or Certificate of Birth (*Form FS 545 or DS 1350*).
- A current US passport.
- A record of Military Processing-Armed Forces of the US (*DD Form 1966*) provided it reflects that the worker is a US citizen.

5.2.1.3 A Subcontract Worker who is a US citizen, does not currently hold a DOE badge and meets applicable requirements, shall be issued a DOE Uncleared badge or LANL-Only Site-specific badge.

5.2.1.4 A Subcontract Worker who is either a Cleared or an Uncleared foreign national shall be badged in accordance with current DOE and LANL policies. The Subcontract worker shall wear a photo badge whenever on DOE property (i.e. LANL) or LANL-leased premises.

5.2.1.5 Individuals who falsely certify their citizenship will be removed from the Laboratory and will be denied future access to LANL. This will be reported to the

appropriate LANL organizations for investigation and other external organizations as necessary.

5.2.2 Obtaining a Badge

5.2.2.1 Worker (US Citizen) Requirements

- A Subcontract worker shall obtain either a DOE or a LANL badge before performing any work at LANL.
- A Subcontract worker shall present identification as required by the Badge Office before being issued a badge.

5.2.2.2 Official Visitor (US Citizen) Requirements

- An Official Visitor shall obtain a badge in accordance with this document;
- An Official Visitor shall wear a badge issued by the LANL Badge Office whenever on Laboratory Property;
- Uncleared Official Visitors will be required to sign a "*Statement of U.S. Citizenship*" form at the LANL Badge Office affirming their U.S. citizenship;
- Uncleared Official Visitors shall receive a briefing that covers safety and security requirements relevant to the work they will be performing;
- Uncleared Official Visitors who falsely certify their citizenship will be removed from the Laboratory and will be denied future access to LANL. This breach will also be reported to the appropriate LANL organizations.

5.2.2.3 Cleared Foreign National (Worker or Official Visitor) Requirements

A cleared foreign national, in conjunction with his or her Laboratory Host, shall contact the LANL Personnel Security Office to receive a cleared foreign national badge.

5.2.2.4 Uncleared Foreign National (Worker or Official Visitor) Requirements

An Uncleared foreign national, in conjunction with his or her Laboratory Host, shall contact the Foreign Visits & Assignment Team before performing work or other activities at LANL; and contact the LANL Personnel Security Office to receive an Uncleared foreign national badge.

5.2.3 Subcontract Workers shall:

- Complete training required by Personnel Security before receiving a badge (see Section 3.4.2 for training details);
- Wear the badge, photo-side out, above the waist, on the front side of the body, at all times while on DOE-owned property (LANL) or on CONTRACTOR leased or rented premises;
- Remove the badge and protect it from public view when leaving DOE-owned property or CONTRACTOR leased or rented premises;
- Present the badge whenever requested by Protective Force personnel, LANL host, or the Personnel Security Group;
- Not allow other individuals to use their badge under any circumstances;
- Minimize the number of instances of temporary badge issuance and replacement of lost badges;
- Ensure the badge is never photocopied;
- Return an issued badge to the Badge Office (via the RLM or STR/AdSTR as appropriate) following termination of employment, badge expiration, end of assignment, or completion of a visit. Subcontract Workers are not permitted to retain badges for any reason.
- Failure to return DOE security and LANL site-specific badges will result in denial of future badging services to the badge holder.

5.2.4 Badge Expiration Dates

5.2.4.1 Badges may be issued for the term of the subcontract. However, a

SUBCONTRACTOR shall only request a badge for the period of time in which a Subcontract Worker will be utilized on this subcontract.

5.2.4.2 SUBCONTRACTOR shall abide by the following end date requirements:

- When a Subcontract Worker is working multiple subcontracts all outside of Security Areas, the earliest end date among the subcontracts will be the badge end date.
- When a Subcontract Worker holds a clearance (i.e., access authorization) under multiple subcontracts, the badge end date is based on the subcontract that is designated as the "primary" subcontract.
- When a Subcontract Worker holding a clearance (i.e., access authorization) is performing work under multiple subcontracts held by a Subcontractor that has received a favorable FOCI determination, the earliest end-date among those subcontracts is used. A new badge will need to be requested if there is any work to be performed that extends beyond the earliest end-date within a Security Area.

5.2.4.3 If a subcontract is going to be extended, SUBCONTRACTOR shall renew a Subcontract Worker's badge within 30 days prior to its expiration.

5.2.5 Lost or Stolen Badge(s)

5.2.5.1 Lost or stolen badges shall be reported to the LANL Badge Office within 24 hours or the next business day after discovery of the loss, whichever is soonest. The RLM or STR/AdSTR shall also be notified. The individual badge holder shall go to the LANL Badge Office and complete a written affidavit (*Form 1672*) *Notification of Permanent Inactivation of Badge* in order to obtain a replacement badge.

5.2.5.2 In addition to 5.2.5.1, if a badge is stolen, the individual badge holder shall report the theft to the Security Incident Team (SIT) and inform the STR/AdSTR or CA/PS by the next business day of discovery of the loss.

5.3 Clearances (i.e., access authorizations) [Not Applicable]

5.4 Foreign Ownership, Control or Influence (FOCI) [Not Applicable]

5.5 Human Reliability Program [Not Applicable]

5.6 Foreign Visits and Assignments [Not Applicable]

G6.0 Information Security (Oct 2018) [Not Applicable]

G7.0 Controlled Portable Electronic Devices / Wireless Technology (Oct 2018)

LANL's level of control on wireless computing devices and on other controlled portable articles depends on the type of device, who owns it (Government or non-Government), where it will be located and how it will be used. Microphone, camera, storage and transmit/wireless capabilities restrict where a device may be carried or used without additional approval or authorization.

7.1 Controlled Portable Electronic Devices (PEDs)

Controlled PEDs are easily portable, stand-alone devices that can store, read, write, record or transmit data or information. Certain controlled PEDs can read and/or write nonvolatile information and plug into a computer. They are not stand-alone devices like other types of controlled PEDs.

Controlled PEDs are not permitted in Security Areas without prior authorization. SUBCONTRACTOR shall ensure that controlled PEDs are not brought into a Security Area without prior written approval from the Cyber Information Security Office with concurrence by the RLM or STR/AdSTR. Additional LANL site-specific requirements may exist and shall be followed as appropriate.

Controlled PEDs include:

- Cell phones, smart phones, cordless phones, Blackberry devices, two-way pagers, two-way radios;
    - *Instant Messaging, including text messages shall not be used for discussion of, or creation of records for official LANL business.*

- Smart watch, fitness trackers with Bluetooth, USB or other connect/transmit capabilities;
- Recording equipment (audio, video, optical, or data);
- Copiers or scanners with hard drives;
- Radio frequency (RF) transmitting equipment (including ankle monitoring devices), Infrared (IR) or other wireless transmission capabilities;
- Electronic equipment with a data exchange port capable of being connected to automatic information system equipment;
- Portable computers, including but not limited to: laptops, tablet computers, personal digital assistant (PDAs), palm-top computers, Blackberry devices, Notebooks, iPhones or iPads and watches;
- Portable electronic reading, web-browsing and data collection devices with WiFi or USB connectivity, including but not limited to: Kindles, iPads, Nextbook Tablets, Nook eReaders, Sony Digital Readers or iPods;
- Any device with a capability to connect to computers or use wireless communications;
- All types of Cameras - video, still, digital, film, tablet computers or in cell phones. If the use of cameras - either inside or outside of a Security Area is deemed mission essential - then use of cameras shall be authorized via coordination with the STR/AdSTR, the RLM and the Physical Security Team prior to the use of such cameras. *(Form 1897PA)* A Subcontract worker using a non-government owned camera on Laboratory property shall possess a valid DOE/LANL badge.
- CD / DVD write drives
- External hard drives
- Flash memory (i.e. PC cards, SD memory cards)
- USB memory devices (i.e. thumb drives, memory sticks, jump drives)

7.2 Approvals Required Before Commencement of Work

7.2.1 Prior to the introduction of any controlled PEDs into a Limited Area or connected to a LANL-owned system, approval shall be obtained from the Cyber Information Security Office. The RLM or STR/AdSTR shall also be informed.

7.2.2 Prior to any wireless operation on wireless projects (unclassified or classified) approval shall be obtained from LANL's Cyber Information Security Office. The RLM or STR/AdSTR shall also be informed. Violations of this requirement may constitute a security infraction, and may result in administrative actions up to and including exclusion of a Subcontract Worker from LANL and/or from working on this subcontract.

7.2.3 Subcontractors using wireless technology, including construction sites, need to obtain certification and approval from the Cyber Information Security Office prior to engaging wireless technology. A LANL "Wireless System Security Plan" may also be required.

7.3 Rules for Using Authorized Controlled PEDs in Security Areas

Authorized controlled PEDs with audio recording or data transmitting capabilities in Security Areas shall be turned off (for UCNI), batteries removed (for classified) or placed in an approved Radio Frequency container whenever:

- A classified or UCNI discussion or phone call is taking place within audible range;
- Classified or UCNI computer processing is taking place in the immediate area of the device;
- Classified or UCNI faxing is taking place within the immediate area of the device; and
- Classified or UCNI copying is taking place on a digital copier in the immediate area of the device.

It is the responsibility of subcontract workers to be cognizant of classified or UCNI activities that may be occurring in adjacent work areas. Workers shall confirm that no classified or UCNI activities area taking place in the immediate vicinity prior to using the authorized controlled article.

7.4 Wireless Device Requirements

7.4.1 The use of devices with wireless connectivity such as computing, cellular and printing devices with "Bluetooth" technology, or wireless networking protocol is prohibited

anywhere at LANL, including all LANL property and leased space except for certain defined areas. Wireless devices cannot be connected to LANL computing assets or networks. Such capabilities shall be disabled unless the activity has been approved by the LANL Cyber Information Security Office. It is the user's responsibility to know what devices they possess, the capabilities of those devices and to ensure that wireless capabilities have been disabled.

7.4.2 The use of wireless networking, Bluetooth and cell phone technologies is allowed in public areas of the Bradbury Science Museum, the Otowi Cafeteria and public access areas outside buildings such as roadways, sidewalks and parking lots.

7.4.3 The use of wireless networking is not restricted in non-LANL occupied areas of LANL-leased properties such as Canyon Complex, White Rock Training Center, the Research Park and Central Park Square.

7.4.4 These wireless device requirements do not apply to the wireless computing capability used by Subcontractor delivery and shipping workers in the LANL receiving area outside of a building.

7.4.5 Active wireless devices that have prior approval to be in a PPA and/or Limited Area shall be labeled (company sticker, owner's name) to identify Subcontractor ownership.

7.5 LANL and Other Government-owned Wireless Devices

7.5.1 Government-owned cell or satellite phones shall be disabled when inside a Limited Area or higher Security Areas.

7.5.2 All LANL and government-issued cellular devices including smart phones such as Blackberries shall be turned off completely when in proximity to UCNI activity. Batteries must be removed when in proximity to classified activity.

7.5.3 Only LANL-issued Blackberry devices, applications and accessories may be carried in Limited Areas. No Blackberry devices are allowed in Vault Type Rooms, SCIFs or SAPFs.

7.5.4 Government-owned computing controlled articles (e.g. laptops, palmtop computers and PDAs) shall follow access control requirements such as username and password.

7.5.5 Government-owned computing controlled articles shall use anti-virus software to detect malicious activity where the capability exists.

7.5.6 Government-owned unclassified controlled articles are not permitted to connect to any LANL computer or network or store LANL sensitive data without approval from LANL management.

7.6 Non-government Owned Controlled PEDs

7.6.1 Non-government owned controlled PEDs are prohibited in Limited Areas and higher security areas.

7.6.2 All non-government owned cellular devices including smart phones such as Blackberries shall be turned off completely when in proximity to UCNI activity. Batteries must be removed when in proximity to classified activity.

7.6.3 Non-government owned controlled PEDs may not be connected to any LANL-owned information system or network (classified or unclassified) without written approval and may not be used to store any sensitive or classified government information without written approval. *(Form 1897)*

7.6.4 Non-government owned controlled PEDs shall not store or process government controlled unclassified information; unless formal approval has been granted and full disc encryption is utilized.

7.6.5 When privately-owned vehicles are allowed to enter a Limited Area, controlled PEDs that are attached to the vehicle (i.e. built-in cell phones, On Star and CB radios) shall be turned off if capable and left in the vehicle. Additional restrictions may apply in some areas and Subcontract workers shall follow local controls.

7.7 Non-government Wireless Computing Devices

7.7.1 LANL management approval may be required before bringing a non-government computing device (e.g. laptop, Tablet computer, iPhones, iPad) into a Property Protection Area based on local security requirements. *(Form 1897)*

7.7.2 LANL Cyber Information Security Office approval is required if computing devices will be in a Security Area or connected to the LANL network. *(Form 1897)*

7.7.3 LANL management approval is required before connecting a non-government computing device to a LANL network. *(Form 1897)*

7.7.4 Non-government owned wireless computing devices shall be authorized prior to connecting to any LANL wireless computing resource.

7.8 Connecting to Presentation Systems and Using Equipment Remote Controls [Not Applicable]

G8.0 Contacts (Oct 2018)

Name	Telephone	Email
Security After-hours On-call Officer cell phone	505-699-4094	
Security After-hours On-call Duty Officer pager	505-949-0156	
Badge Office	505-667-6901	badge@lanl.gov
Chief Information Office (CIO)	505-606-2263	
Chief Information Office on-call pager	505-664-6282	
Classification Group	505-667-5011	
Classified Matter Protection & Control	505-665-1802	cmpc@lanl.gov
Clearance Processing	505-667-7253	clearance@lanl.gov
Counterintelligence Program	505-665-6090	ocihelp@lanl.gov
(Cyber) Information Security Help Desk	505-665-1795	cybersecurity@lanl.gov
Emergency Management & Response	505-667-6211	
Export Control	505-665-2194	export@lanl.gov
Fire, Bomb Threat, etc.	911	
Foreign Ownership Control & Influence	505-665-1624	
Foreign Visits and Assignments	505-665-1572	foreignvisits@lanl.gov
Fraud, Waste and Abuse	505-665-6159	
Immigration Services	505-667-8650	
Info Security Operations Center (iSOC) Coordinator Pager	505-949-4762	
Lock Shop	505-667-4911	
Material Control & Accountability Group	505-667-5886	
Network Operations Center (NOC)	505-667-7423	noc@lanl.gov
Personnel Security	505-665-6565	
Physical Security Team	505-667-2510	
Protective Force	505-667-4437	
Protective Force After Hours Reporting (Central Alarm Station)	505-665-7708	
Protective Force After Hours Shift Commander	505-665-1279	
Safety Help Desk	505-665-7233	safety@lanl.gov
Security Help Desk	505-665-2002	security@lanl.gov
Security Incident Team (SIT)	505-665-3505	
Wireless Point of Contact		wirelesssecurity@lanl.gov

G9.0 Required Notifications (May 2015)

SUBCONTRACTOR shall notify the Requester, STR/AdSTR and the Contract Administrator /Procurement Specialist immediately, whenever a change in the scope of the work to be performed has been identified or requested. The Requester or STR/AdSTR shall then notify the appropriate security expert so that any security modifications can be made to the approved Exhibit G in response to the change in the scope of work.

G10.0 Additional Requirements (Mar 2017)

Attachment G1

EXHIBIT G PHYSICAL SECURITY
SECURITY REQUIREMENTS
Vendor Name (if Applicable): *
P.R. No. 685798
Ex. G dated: 01/10/2020

REQUIRED REVIEWS AND APPROVALS

Reviewed By:		
Daniel Schmidt	DANIEL SCHMIDT (Affiliate) Digitally signed by DANIEL SCHMIDT (Affiliate) Date: 2020.01.09 13:29:10 -07'00'	
Name of DSO or SPL	Signature	Date